

ADVANCE SETTLEMENT FORM

S. No	Bill / Voucher No	Bill / Voucher Date	Name of the firm	Bill Amount (Rs.)
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42.				
43.				
44.				
45.				
Total				

Advance drawn	Rs.
Amount spent	Rs.
Balance amount deposited / excess amount to be reimbursed	Rs.

Certified that the items purchased / spent for the purpose specified for which advance was drawn and covered by sanction.

The balance amount of Rs..... deposited to the Institute A/C No :
..... on (Please enclose the proof of deposit).

Signature with date
