



RAJIV GANDHI NATIONAL INSTITUTE OF YOUTH DEVELOPMENT
(Institution of National Importance by the Act of Parliament No. 35/2012)
Ministry of Skill Development, Entrepreneurship, Youth Affairs & Sports
Government of India
Sriperumbudur – 602 105, Tamil Nadu.

Youth-led Development Outreach Programme (YDP)
in Higher Educational Institutions

APPLICATION FOR SUBMISSION OF PROPOSAL
(Please see the guidelines before filling the format)

- I. State:
- II. Activity for which application is made

Section – 1: Details of the Institution

1. Name of the Institution
(as given in UGC records)
2. Complete Postal Address
3. Phone Number
4. e-mail id:
5. College Website
6. Year of starting of college
7. Name of the affiliating university
8. Date of recognition under 2(f) and/or 12(B)
9. Date of NAAC Accreditation, Grade and Score:
10. Number of Programmes /Courses Offered
 - a. UG
 - b. PG
 - c. Others (specify)
11. Total number of students

12. Total number of permanent teaching staff
13. Total number of permanent non-teaching staff
14. Name of the Principal/Head of the Institution
15. Mobile Number
16. e-mail id:
17. Any other information

Section – 2: Details of the Activity Proposed

1. Title of the Activity
2. Type & Format of the Activity
3. Duration: one/Two/Three Days. Date(s): From.....To.....
4. Venue:
5. Facilities available for the activity
6. Name of the Activity Coordinator
7. Designation
8. Mobile Number & e-mail id
9. Number of student participants expected

Number of students from the college	Number of students from other colleges

10. Number of Resource Persons
11. Enclose a separate sheet giving details of the following
 - a. Objectives of the activity
 - b. Details of sessions along with topic and resource person for each session
 - c. Expected outcomes
12. a. Whether the college conducted such activities earlier?
 - b. If yes, how many?
13. Whether the activity is in association with another organisation, if yes
 - a. Give details of the organisation
(enclose a consent letter from the organisation)
 - b. The role of the organisation in the activity

Section – 3: Financial Aspects

1. Estimated Expenditure for the Programme Category-wise:
 - a. Travel allowance for the Resource Persons
 - b. Honorarium for Resource Persons
(Subject to a maximum of Rs.2000/- per session and not to exceed Rs.4000/- per Resource Person) (The expenditure on local hospitality, including board and lodging may be restricted to 25% of the total allocation by RGNIYD)
 - c. Learning Material, Stationery, Printing etc.
 - d. Local Hospitality
 - e. Miscellaneous & Contingencies
 - f. Others (specify)
 - g. *Total Estimated Expenditure***
2. Financial assistance sought from RGNIYD as per its guidelines

3. Details of financial support from other sources including from the College
4. Has the proposal been approved by the Staff Council/Finance Committee/
Other such competent body (specify)
of the college

Name & Signature of
Programme Coordinator
Place:
Date:

Name & Signature of
Principal