



RAJIV GANDHI NATIONAL INSTITUTE OF YOUTH DEVELOPMENT

(Institute of National Importance by the Act of Parliament No. 35/2012)

Sriperumbudur – 602 105. (Tamil Nadu), Website : www.rgnyd.gov.in

APPLICATION FORM

Advertisement No.....Date Post Applied for (Use separate application form for each post) Area of Specialization:	Fix your latest photograph and sign across
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Journal / Transaction / Demand Draft No. _____ Dated _____

Name of the Bank & Branch _____ Amount (in Rs.) _____

Male General and OBC Category applicant must pay Rs. 250 either through on line NEFT in favour of Account Number with IFS code CNRB0002926 or challan, which should be deposited along with the cash in any of the Branch of Canara Bank. If the fee is paid by Demand Draft, it can be obtained from any nationalized bank drawn in favour of **The Director, RGNIYD payable at Sriperumbudur.**

1. Personal details: Use CAPITAL LETTERS and write clearly

Name						
Date of Birth	Day	Month	Year	Age as on date	Year	Month
				Age as on date of advertisement		
Place of Birth	City / Village			State	Country	
Father's Name						
Mother's name						
Nationality	Gender			Category		Marital Status
	Male <input type="checkbox"/>			SC <input type="checkbox"/>	ST <input type="checkbox"/>	Single <input type="checkbox"/>
	Female <input type="checkbox"/>			OBC <input type="checkbox"/>	General <input type="checkbox"/>	Married <input type="checkbox"/>
Religion						
Spouse Name, if applicable :						
If physically challenged, indicate relevant particulars	Type of Disability				Percentage of disability	

2. Contact Details of the Applicant:

Address for Correspondence		Permanent address	
Name House No: Street: City: State: Pin Code:		Name House No: Street: City: State: Pin Code:	
Email:	Phone No. (With STD Code)	Mobile No.	Fax No.

3. Educational Qualifications: Attach self-attested photocopies of each examination

	Name of the Board /University	Year	Marks Obtained	Maximum marks	%age of marks or CGPA	Division	Subjects studied
Matriculation (10 th)							
Higher Secondary/ Intermediate(10+2)							
Bachelor's degree (Name of degree)							
Master's degree (Name of degree)							
M.Phil. in							
	Topic of the M.Phil. Dissertation:						
Ph.D.			Topic of the Thesis:				
Any other							
Details of JRF/NET/SLET	Year Qualified		Subject				
JRF							
NET							
SLET							

4. Present Assignment

Designation	Employer (Name of the Organisation)	Date of Joining Date/Month/Year	Nature of Appointment (Adhoc/ Temporary/ Permanent/ Contractual)	
Basic Pay p.m. (Rs.)	Pay Band (Rs.)	GP/AGP (Rs)	Gross Salary p.m. (Rs.)	Increment Date (Date/Month)
<ul style="list-style-type: none"> What has been your important/unique contribution(s) in the present assignment: 				

5. Past Work Experience (Please start from first appointment to the present position). Add additional rows, if needed.

Post held	Pay Scale/ Band	Basic Pay p.m. (Rs)	Gross Salary p.m.	Employer (Name & address of the Organisation)	Experience			Nature of assignment
					From	To	Total Experience in Years/ Months	

• Total Teaching Experience in years on the date of advertisement	Years of Teaching Experience of PG classes only	Years of Teaching Experience of UG classes only	Years of Teaching Experience of UG and PG classes Together

- What have been your important/unique contribution(s) in the previous assignment:

6. Research Experience after obtaining Ph.D.:

Position held	Emoluments (per month)	Name of the University/Institution	Period of work		
			From	To	No. of years

7. Research Guidance Experience:

Course	Number of Candidates	
Course	Awarded	Under Supervision
M.Phil		
Ph. D.		

8. Details of Publications: (Number of Publications)

Sr. No.	Type of Publications	Published	Accepted	Communicated
1	Reference Books			
2	Text Books			
3	Edited Books			
4	Research Papers in refereed international journals			
5	Research Papers in refereed national journals			
6	Papers in other international journals			
7	Papers in other national journals			
8	Chapters in edited books			

9	Articles in national magazines/newspapers			
10	Articles in regional/local magazines/newspapers			
11	Papers presented in International Seminars/conferences			
12	Papers published in proceedings of international seminars/conference			
13	Papers presented in national seminars/conferences			
14	Papers published in proceedings of national seminars/conference			
<ul style="list-style-type: none"> Please furnish details of each publication clearly mentioning the title, co-authors, publisher, journal, volume, issue and year of publication 				

9. Research Projects Completed (Insert additional rows, if necessary):

Title of the Project	Name of the Funding Agency	Amount	Duration	
			From	To

10. Research Projects Ongoing (Insert additional rows, if necessary):

Title of the Project	Name of the Funding Agency	Amount	Duration	
			From	To

11. Details of the Orientation Programmes /Refresher Courses/ Summer Schools attended (Insert additional rows, if necessary)

Name of the Programme	Year	Duration (in days)	Organising Institution

12. Details of the Seminars/Conference/Workshops Organised

Name of the Programme	Year	Duration (in days)	Capacity in which involved

**13. Details of Conferences/Seminars/Workshops attended:
(Insert additional rows if necessary)**

Name of the Seminar/Conference/Symposia,etc.	Name of the Organiser	Year	Duration in Days	Presented Paper	Key Note Speaker/ Chaired Session

14. Details of the Lectures Delivered

Topic	Year	Event	Place

15. Consultancy Work undertaken (Attach additional sheet if needed):

Name of the Organisation	Nature of Consultancy	Amount	Duration	
			From	To

16. Membership of Academic Bodies (AC, EC, BOS, etc) of Universities.
(Insert additional rows, if necessary)

17. Proficiency in Computing: (on a scale of 1 -10, where 10 = the most proficient)

Software Packages	Proficiency	Statistical/ Mathematical Packages	Proficiency	Others (Pl. specify)	Proficiency
Word		SPSS			
Excel		MatLab			
Power Point		e-View			
Access					
Outlook					

18. Knowledge in languages	Spoken		Written	

19. Details of Foreign Visits:

Countries visited	Purpose of visit	Duration			Period
		From	To	Total	

20. Membership of Professional Bodies, Societies, etc. (Attach additional sheet if needed):

21. Awards /Honours/any other academic distinction (Attach additional sheet if needed):

22. Participation in Extension work/community services (Attach additional sheet if needed):

23. Participation in Corporate Life (Contribution to the institution you served in the matter of co-curricular activities, enrichment of campus life, s\Students' welfare, etc. (Attach additional sheet if needed):

24. Any other Experience/Achievements/ Qualifications relevant to the post applied for : (Attach additional sheet if needed):

25. Administrative Experience : (In Years)			
Positions	Experience	Positions	Experience
Registrar/Finance Officer		Provost/Chief Warden	
Dean of the Faculty/School/Students Welfare Head of Department		Chief Proctor Proctor/Warden	
Director of Centres		Others	

26. References: Please provide names of three persons who are not related and are familiar with the work/professional experience/accomplishments			
	1	2	3
Name and address			
Contact Address			
Email:			
Phone (landline) With STD Code:			
Mobile Phone no.			
Fax with STD code			

27. Character & Antecedents Report	
Subject	Remarks
Have you ever been subject to any disciplinary action, as a student and/or as an employee. If so give full details	
Have you ever been dismissed/suspended from service/employment, if so please give full details	
Were you involved in any criminal case? If yes, give full details	
Is any criminal case pending against you in the court? If yes, give full details	

28. Declaration

I, _____ son/daughter of _____
hereby declare that all the entries made by me in this application are true and correct to the best of my knowledge. If anything is found false or incorrect at any stage, my candidature / appointment may be cancelled by the university without assigning any reason thereof.

Signature of the applicant _____

Name in Capital letters _____

Date: _____ Place _____

(Unsigned application is liable to rejection)

29. Endorsement by the EMPLOYER

(In case of in-service candidates, whether in permanent/contract/temporary capacity, the application must be endorsed/forwarded by the Head of the Department/Employer. Otherwise the application is liable to rejection.)

Forwarded to the Registrar, RGNIYD, Sriperumbudur-602105, (Tamil Nadu)

The applicant Dr./Mr./Mrs/Ms. _____, who has submitted this application for the post of _____ in the RGNIYD, Sriperumbudur, has been working in this organization namely _____ in the post of _____ in a temporary / contract/ permanent capacity with effect from _____ in the Scale of Pay/Pay Band of Rs. _____. He /She is drawing a basic pay of Rs. _____. His / Her next increment is due on _____.

There is no objection for his/her application being considered by the RGNIYD, Sriperumbudur.

(Signature of the forwarding officer) _____

Name: _____

Designation: _____

Date: _____ Place _____

30. Checklist of Documents Enclosed

Sl. No	Documents	
1.	Matric/ Secondary/High School (10th Class) Marks Sheet	
2.	Sr. Secondary/Intermediate (12th Class) Marks Sheet	
3.	Bachelor's Degree Marks Sheet	
4.	Bachelors' Degree	
5.	Master's Degree Marks Sheet	
6.	Master's Degree	
7.	M. Phil. Marks Sheet	
8.	M. Phil Degree	
9.	Ph. D. Degree	
10.	NET/SET	
11.	Copy of certificates relevant to training courses attended, seminars, conference etc,	
12.	Copies of reprints of publications as mentioned in the instructions above.	
13.	Proof for research project undertaken	
14.	Copy of service certificates indicating post and period of experience.	
15.	Latest proof for salary drawn	
16.	NOC from the present employer, if applicable	
17.	Endorsement from the present employer	
18.	Demand draft or challan for the application fees, if applicable	
19.	PBAS Proforma with proof	
20.	Any other document(s) as specified in the above notes/instructions.	
21.	Any other additional documents to support your candidature	

List of Documents be checked & ticked properly. Any lapse on this account is liable for rejection of your form.