**RAJIV GANDHI NATIONAL INSTITUTE OF YOUTH DEVELOPMENT**

(Institute of National Importance by the Act of Parliament No. 35/2012)

Sriperumbudur – 602 105. (Tamil Nadu), Website : www.rgniyd.gov.in

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| **APPLICATION FORM** | | | | | | | | | | |
| Advertisement No…………..........................................................Date .........……………………  Post Applied for …………….............................................................................…………………..  (Use separate application form for each post)  Area of Specialization: ………………………………………………………………………………………………… | | | | | | | | Fix your latest photograph and sign across | | |
| Journal / Transaction / Demand Draft No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name of the Bank & Branch \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount (in Rs.) \_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | |
| Male General and OBC Category applicant must pay Rs. 250 either through on line NEFT in favour of Account Number with IFS code CNRB0002926 or challan, which should be deposited along with the cash in any of the Branch of Canara Bank. If the fee is paid by Demand Draft, it can be obtained from any nationalized bank drawn in favour of **The Director, RGNIYD payable at Sriperumbudur**. | | | | | | | | | | |
| **1. Personal details: Use CAPITAL LETTERS and write clearly** | | | | | | | | | | |
| **Name** |  | | | | | | | | | |
| **Date of Birth** | **Day** | **Month** | **Year** | | **Age as on date**  **of advertisement** | | **Year** | | | **Month** |
|  |  |  | | **Age as on date**  **of advertisement** | |  | | |  |
| **Place of Birth** | City / Village | | | | State | | Country | | | |
|  | | | |  | |  | | | |
| **Father’s Name** |  | | | | | | | | | |
| **Mother’s name** |  | | | | | | | | | |
| **Nationality** | **Gender** | | | **Category** | | | | | **Marital Status** | |
|  | Male  Female | | | SC ST  OBC General | | | | | Single  Married | |
| **Religion** | | | |  | | | | | | |
| **Spouse Name, if applicable :** | | | |  | | | | | | |
| **If physically challenged,**  **indicate relevant particulars** | **Type of Disability** | | | | | **Percentage of disability** | | | | |
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| **2. Contact Details of the Applicant:** | | | |
| **Address for Correspondence** | | **Permanent address** | |
| **Name**  **House No:**  **Street:**  **City:**  **State:**  **Pin Code:** | | **Name**  **House No:**  **Street:**  **City:**  **State:**  **Pin Code:** | |
| **Email:** | **Phone No.**  **(With STD Code)** | **Mobile No.** | **Fax No.** |
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| **3. Educational Qualifications**: Attach self-attested photocopies of each examination | | | | | | | | | |
|  | **Name of**  **the Board**  **/University** | **Year** | **Marks**  **Obtained** | **Maximum**  **marks** | **%age of**  **marks or**  **CGPA** | | **Division** | | **Subjects studied** |
| Matriculation (10th) |  |  |  |  |  | |  | |  |
| Higher Secondary/  Intermediate(10+2) |  |  |  |  |  | |  | |  |
| Bachelor’s degree  ……………………………  ( Name of degree) |  |  |  |  |  | |  | |  |
| Master's degree  ……………………………  ( Name of degree) |  |  |  |  |  | |  | |  |
| M.Phil. in  ..................................... |  |  |  |  |  | |  | |  |
| **Topic of the M.Phil. Dissertation:** | | | | | | | | |
| Ph.D.  .................................... |  |  | **Topic of the Thesis:** | | | | | | |
| Any other |  |  |  |  |  |  | |  | |
| **Details of JRF/NET/SLET** | **Year Qualified** | | **Subject** | | | | | | |
| **JRF** |  | |  | | | | | | |
| **NET** |  | |  | | | | | | |
| **SLET** |  | |  | | | | | | |

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| **4. Present Assignment** | | | | |
| **Designation** | **Employer**  **(Name of the Organisation)** | | **Date of Joining**  **Date/Month/Year** | **Nature of Appointment**  **(Adhoc/ Temporary/**  **Permanent/ Contractual** |
|  |  | |  |  |
| **Basic Pay p.m. (Rs.)** | **Pay Band (Rs.)** | **GP/AGP (Rs)** | **Gross Salary p.m.**  **(Rs.)** | **Increment**  **Date (Date/Month)** |
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|  **What has been your important/unique contribution(s) in the present assignment:** | | | | |

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| **5. Past Work Experience ( Please start from first appointment to the present position).**  **Add additional rows, if needed.** | | | | | | | | |
| **Post held** | **Pay**  **Scale/**  **Band** | **Basic Pay**  **p.m. (Rs)** | **Gross**  **Salary**  **p.m.** | **Employer**  **(Name &**  **address of the**  **Organisation)** | **Experience** | | | **Nature of**  **assignment** |
| **From** | **To** | **Total**  **Experience**  **in Years/**  **Months** |
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|  **Total Teaching Experience in years**  **on the date of advertisement** | **Years of Teaching**  **Experience of PG**  **classes only** | **Years of Teaching**  **Experience of UG**  **classes only** | **Years of Teaching**  **Experience of UG and PG**  **classes Together** |
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|  **What have been your important/unique contribution(s) in the previous assignment:** | | | |

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| **6. Research Experience after obtaining Ph.D.:** | | | | | |
| **Position held** | **Emoluments**  **(per month)** | **Name of the**  **University/Institution** | **Period of work** | | |
| **From** | **To** | **No. of**  **years** |
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| **7. Research Guidance Experience:** | | |
| **Course** | **Number of Candidates** | |
| **Course** | **Awarded** | **Under Supervision** |
| **M.Phil** |  |  |
| **Ph. D.** |  |  |

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| **8. Details of Publications: (Number of Publications)** | | | | |
| **Sr.**  **No.** | **Type of Publications** | **Published** | **Accepted** | **Communicated** |
| 1 | **Reference Books** |  |  |  |
| 2 | **Text Books** |  |  |  |
| 3 | **Edited Books** |  |  |  |
| 4 | **Research Papers in refereed international journals** |  |  |  |
| 5 | **Research Papers in refereed national journals** |  |  |  |
| 6 | **Papers in other international journals** |  |  |  |
| 7 | **Papers in other national journals** |  |  |  |
| 8 | **Chapters in edited books** |  |  |  |
| 9 | **Articles in national magazines/newspapers** |  |  |  |
| 10 | **Articles in regional/local magazines/newspapers** |  |  |  |
| 11 | **Papers presented in International Seminars/conferences** |  |  |  |
| 12 | **Papers published in proceedings of international**  **seminars/conference** |  |  |  |
| 13 | **Papers presented in national seminars/conferences** |  |  |  |
| 14 | **Papers published in proceedings of national**  **seminars/conference** |  |  |  |
|  **Please furnish details of each publication clearly mentioning the title, co-authors, publisher, journal,**  **volume, issue and year of publication** | | | | |

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| **9. Research Projects Completed ( Insert additional rows, if necessary):** | | | | |
| **Title of the Project** | **Name of the Funding**  **Agency** | **Amount** | **Duration** | |
| **From** | **To** |
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| **10. Research Projects Ongoing ( Insert additional rows, if necessary):** | | | | |
| **Title of the Project** | **Name of the Funding**  **Agency** | **Amount** | **Duration** | |
| **From** | **To** |
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| **11. Details of the Orientation Programmes /Refresher Courses/ Summer Schools**  **attended ( Insert additional rows, if necessary)** | | | |
| **Name of the Programme** | **Year** | **Duration (in days)** | **Organising Institution** |
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| **12. Details of the Seminars/Conference/Workshops Organised** | | | |
| **Name of the Programme** | **Year** | **Duration (in days)** | **Capacity in which involved** |
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| **13. Details of Conferences/Seminars/Workshops attended:**  **( Insert additional rows if necessary)** | | | | | |
| **Name of the**  **Seminar/Conference/Symposia,etc.** | **Name of the**  **Organiser** | **Year** | **Duration in**  **Days** | **Presented**  **Paper** | **Key Note Speaker/**  **Chaired Session** |
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| **14. Details of the Lectures Delivered** | | | |
| **Topic** | **Year** | **Event** | **Place** |
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| **15. Consultancy Work undertaken ( Attach additional sheet if needed):** | | | | |
| **Name of the Organisation** | **Nature of Consultancy** | **Amount** | **Duration** | |
| **From** | **To** |
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| **16. Membership of Academic Bodies (AC, EC, BOS, etc) of Universities.**  **(Insert additional rows, if necessary)** |
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| **17. Proficiency in Computing: (on a scale of 1 -10, where 10 = the most proficient)** | | | | | |
| **Software Packages** | **Proficiency** | **Statistical/**  **Mathematical**  **Packages** | **Proficiency** | **Others**  **(Pl. specify)** | **Proficiency** |
| **Word** |  | **SPSS** |  |  |  |
| **Excel** |  | **MatLab** |  |  |  |
| **Power Point** |  | **e-View** |  |  |  |
| **Access** |  |  |  |  |  |
| Outlook |  |  |  |  |  |

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| **18. Knowledge in languages** | **Spoken** |  | **Written** |  |
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| **19. Details of Foreign Visits:** | | | | | |
| **Countries visited** | **Purpose of visit** | **Duration** | | | **Period** |
| **From** | **To** | **Total** |
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20. Membership of Professional Bodies, Societies, etc. (Attach additional sheet if needed):

21. Awards /Honours/any other academic distinction (Attach additional sheet if needed):

22. Participation in Extension work/community services (Attach additional sheet if needed):

23. Participation in Corporate Life (Contribution to the institution you served in the matter of co-curricular activities, enrichment of campus life, s\Students’ welfare, etc. (Attach additional sheet if needed):

24. Any other Experience/Achievements/ Qualifications relevant to the post applied for : (Attach additional sheet if needed):

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| **25. Administrative Experience : (In Years)** | | | |
| **Positions** | **Experience** | **Positions** | **Experience** |
| Registrar/Finance Officer |  | Provost/Chief Warden |  |
| Dean of the Faculty/School/Students  Welfare |  | Chief Proctor |  |
| Head of Department |  | Proctor/Warden |  |
| Director of Centres |  | Others |  |

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| **26. References: Please provide names of three persons who are not related and**  **are familiar with the work/professional experience/accomplishments** | | | |
| **Name and address** | **1** | **2** | **3** |
|  |  |  |
| **Contact Address** |  |  |  |
| **Email:** |  |  |  |
| **Phone (landline)**  **With STD Code:** |  |  |  |
| **Mobile Phone no.** |  |  |  |
| **Fax with STD code** |  |  |  |

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| **27. Character & Antecedents Report** | |
| **Subject** | **Remarks** |
| Have you ever been subject to any disciplinary action, as a student and/or as an employee. If so give full details |  |
| Have you ever been dismissed/suspended from service/employment, if so please give full details |  |
| Were you involved in any criminal case? If yes, give full details |  |
| Is any criminal case pending against you in the court? If yes, give full details |  |

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| **28. Declaration** |
| I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_son/daughter of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  hereby declare that all the entries made by me in this application are true and correct to the best of my  knowledge. If anything is found false or incorrect at any stage, my candidature / appointment may be cancelled by the university without assigning any reason thereof.  Signature of the applicant  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Name in Capital letters  Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  (Unsigned application is liable to rejection) |
| **29. Endorsement by the EMPLOYER** |
| (In case of in-service candidates, whether in permanent/contract/temporary capacity, the application must be endorsed/forwarded by the Head of the Department/Employer. Otherwise the application is liable to  rejection.)  **Forwarded to the Registrar, RGNIYD, Sriperumbudur-602105, (Tamil Nadu)**  The applicant Dr./Mr./Mrs/Ms.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, who has submitted this application for the post of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the RGNIYD, Sriperumbudur, has been working in this organization namely \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in the post of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ in a temporary / contract/ permanent capacity with effect from \_\_\_\_\_\_\_\_\_\_\_\_\_ in the Scale of Pay/Pay Band of Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. He /She is drawing a basic pay of Rs.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ His / Her next increment is due on\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  There is no objection for his/her application being considered by the RGNIYD, Sriperumbudur.  **(Signature of the forwarding officer)**  **Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Designation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Place\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **30. Checklist of Documents Enclosed** | | |
| **Sl. No** | **Documents** | |
|  | Matric/ Secondary/High School (10th Class) Marks Sheet |  |
|  | Sr. Secondary/Intermediate (12th Class) Marks Sheet |  |
|  | Bachelor's Degree Marks Sheet |  |
|  | Bachelors' Degree |  |
|  | Master's Degree Marks Sheet |  |
|  | Master's Degree |  |
|  | M. Phil. Marks Sheet |  |
|  | M. Phil Degree |  |
|  | Ph. D. Degree |  |
|  | NET/SET |  |
|  | Copy of certificates relevant to training courses attended, seminars, conference etc, |  |
|  | Copies of reprints of publications as mentioned in the instructions above. |  |
|  | Proof for research project undertaken |  |
|  | Copy of service certificates indicating post and period of experience. |  |
|  | Latest proof for salary drawn |  |
|  | NOC from the present employer, if applicable |  |
|  | Endorsement from the present employer |  |
|  | Demand draft or challan for the application fees, if applicable |  |
|  | PBAS Proforma with proof |  |
|  | Any other document(s) as specified in the above notes/instructions. |  |
|  | Any other additional documents to support your candidature |  |

**List of Documents be checked & ticked properly. Any lapse on this account is liable for rejection of your form.**