



RAJIV GANDHI NATIONAL INSTITUTE OF YOUTH DEVELOPMENT
(Institute of National Importance by the Act of Parliament No. 35/2012)
Ministry of Youth Affairs & Sports, Government of India
Pennalur, Sriperumbudur – 602 105, Tamil Nadu.

Advt. No.: RGNIYD/E-54(A) Dt.5th December 2015

Rajiv Gandhi National Institute of Youth Development (RGNIYD), Sriperumbudur, Tamil Nadu, is an Institute of National Importance by an Act of Parliament under the administrative control of the Ministry of Youth Affairs and Sports, Government of India. RGNIYD functions as a vital resource centre with its multi-faceted functions of offering academic programmes at Post Graduate level encompassing various dimensions of youth development, engaging in seminal research in the vital areas of youth development and coordinating Training Programmes for state agencies and the officials of youth organisation, besides the Extension and Outreach initiatives across the country.

Applications are invited from qualified persons for appointment on regular basis against the post reserved for persons with disabilities, as mentioned below:

| Sl.No. | Name of the Post/Pay Band | No. of Posts / Category of Post | Age Limit | Educational Qualifications and Experience prescribed for the post |
|--------|--|--|--|---|
| 1. | Stenographer Pay Band-1 of ₹ 5200-20200 + 2400 GP | One (1) post for (HH) Category i.e. for Hearing Impairment Category | Not exceeding 35 years. (The upper age limit shall be relaxed in the case of the candidates belonging to Scheduled Castes, Scheduled Tribes, OBC and other Specified categories of persons in accordance with the orders issued in this behalf from time to time by the Central Government) | Bachelor's Degree in any discipline from a recognized University or equivalent (ii) Shorthand speed of 80 Words per Minute in English (iii) Proficiency in Computer operations (iv) Typing speed of 40 Words per Minute in English |

NOTE: Candidates should specifically indicate the nature of disability in the prescribed application form. Disability of the candidates should not be less than 40% of the relevant disability. Candidates must possess a disability certificate as per the standard format issued by the Competent Medical Authority under the directives/Guidelines/Instructions of the persons with disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules 1996.

GENERAL CONDITIONS

1. The vacancy will be filled subject to revival of post by the Competent Authority.
2. The prescribed qualifications are the minimum and mere possession and fulfillment of the essential and desirable qualifications for the post does not entitle the candidate to be called for proficiency test.
3. Application must be neatly typewritten on A-4 Size paper in the prescribed proforma (Annexure-I). The proforma can also be downloaded through the website www.rgniyd.gov.in
4. One recent passport size photograph should be pasted on the top right hand corner of the application and be signed by the self across.
5. Envelope containing application should be super-scribed with “APPLICATION FOR THE POST OF STENOGRAPHER”.
6. The candidates shortlisted for test will be informed by post. The Institute will not be responsible for any postal delay.
7. Original certificates should be produced only at the time of Proficiency test.
8. Candidates in service may send an advance copy of application. However, advance application shall be entertained only when application through proper channel (Forwarding Authority) is received. It shall be necessary to furnish “No Objection Certificate” from the parent department/present employer at the time of test.
9. Applications received after expiry of the prescribed period and/or found to be incomplete in any manner or not submitted in prescribed proforma will not be entertained.
10. The decision of the Institute in respect of selections shall be final and no correspondence in this regard will be entertained. Canvassing in any type from any source will disqualify the candidature of the applicant.
11. The application complete in all respect must be sent to “THE REGISTRAR, Rajiv Gandhi National Institute of Youth Development, Sriperumbudur – 602 105.” **Latest by 28.12.2015.**
12. Candidates should specifically indicate the nature of disability in the prescribed application form. Disability of the candidates should not be less than 40% of relevant disability. Candidates must possess a disability certificate as per the standard format issued by the Competent Medical Authority under the Directives/Guidelines/Instructions of the Persons with disabilities (Equal Opportunities), Protection of Rights and Full Participation) Rules 1996.
13. The maximum age limit as prescribed for the post in the web portal Advertisement will be adhered to. However, relaxation for upper age limit in respect of reserve category of candidates will be as per Government of India Rules & Regulations in force.
14. The process of recruitment may include Screening, subjective Proficiency Test as per number of eligible candidates.
15. The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates.
16. The candidates must enclose an attested copy of the Certificate of SC/ST/OBC/PH issued by the Competent Authority in the prescribed proforma.
17. The OBC candidates are required to send their non-creamy layer certificate as per G.I. Dept. of Per.& Trg., OM. No. 36033/28/94-Estt.(Res.), dated 02.07.1997.

REGISTRAR