

**DRAFT MINUTES OF THE XIV EXECUTIVE COUNCIL MEETING OF  
RGNIYD HELD ON 22<sup>ND</sup> APRIL 2002 AT 12.00 NOON  
AT THE HON'BLE MINISTER FOR YOUTH AFFAIRS & SPORTS  
CHAMBERS, SHASTRI BHAWAN, NEW DELHI-110 001**

**Members Present:**

1. Ms Uma Bharti,  
Hon'ble Minister for Youth Affairs & Sports
2. Shri Pon Radhakrishnan  
Hon'ble Minister of State for Youth Affairs & Sports
3. Shri SS Sharma, ~~IAS~~  
Secretary, Ministry of Youth Affairs & Sports : Vice President
4. Shri RK Mishra, ~~IAS~~  
Joint Secretary, Ministry of Youth Affairs & Sports
5. Shri R. Sellamuthu, ~~IAS~~  
Director, RGNIYD
6. Shri Sutanu Behuria, ~~IAS~~  
Joint Secretary & Financial Adviser, Ministry of Ministry Youth Affairs & Sports
7. Smt. Girija Seshadri
8. Shri BN Shankaranarayan
9. Shri Dulichand Jain
10. Shri Ranjit Mukerjee

**Special Invitees:**

1. Shri Anup Pandey, IAS  
PS to Hon'ble Minister for Youth Affairs & Sports
2. Shri Atulya Mishra, IAS  
PS to Hon'ble Minister of State for Youth Affairs & Sports
3. Shri SC Sharma  
Deputy Secretary, Ministry of Youth Affairs & Sports

**Members Absent:**

1. Shri HS Kingra  
Director & Programme Adviser, NSS
2. Shri Polsani Mulidhar Rao

The Post of Faculty Head and the Post of Registrar are Vacant.



After introduction, the Agenda items were taken up for detailed discussions leading to the decisions noted hereunder:

**Item No.I:** Confirmation of the Minutes of the XIII Executive Council meeting.

The Minutes of the last meeting were confirmed.

**Item No.II:** Action taken on the minutes of the XIII Executive Council meeting.

a) Formulation of draft service bye laws and finance bye laws:

The draft service bye laws and the financial bye laws along with the modifications suggested by the Committee constituted by the Ministry consisting of Director-RGNIYD, Director-Ministry of Youth Affairs & Sports, Deputy Secretary-Finance, Ministry of Youth Affairs & Sports were discussed. They were approved. The Director shall send them to the Ministry for its approval, so that the bye laws could be brought into force.

b) Ratification of the posts created and creation of new posts:

As the proposals for the creation of additional posts are pending with the Ministry for quite sometime, the Executive Council (EC) felt that there was an urgent need to create some posts immediately to enable the Institute to organise training programmes and other activities effectively. The Director explained that the Institute must have adequate resource persons and other complementary staff to assist him in the conduct of the training programmes, organising research and evaluation, development of curriculum, etc. The EC approved the creation of one <sup>additional</sup> post of Faculty Head (FH) in the scale of pay of Rs.14,300-22,400 and one ~~post~~ of Training Officer (TO)/Evaluation Associate in the scale of pay of Rs.6,500-10,500 and authorised the Director to take action to fill up the posts <sup>by</sup> following the procedure prescribed <sup>only</sup>.

<sup>^</sup> The Government is a free sanction of conveyed.

**c) Review of the construction of RGNIYD campus**

**Item No.IX:** Intensive Examination of Construction works at Sriperumbudur by CVC/CTE Civil and Electrical Works.

**Item No.X:** Construction Work - Contractors Inaction.

The Director gave a detailed account of the present stage of construction duly bringing into light the stoppage of work, the non-resumption of work for about 3 years by the Contractor, the pending technical audit paras of the Central Technical Examiner (CTE) of the Central Vigilance Commission (CVC) and the request of M/s Saravana Constructions for arbitration.

The Secretary explained clearly the options available for getting the work completed, the procedural formalities involved, etc. He also impressed upon the EC that urgent action should be taken, so that an immediate solution could be arrived at to avoid further loss of time in the matter.

After elaborate deliberations EC decided that an expert Committee be constituted to examine the <sup>all</sup> aspects <sup>of</sup> ~~connected with~~ the construction work in the light of the observations made by the CTE of CVC and offer its recommendations on all aspects of the construction works including the following:

- a) As the construction work is incomplete and the contractor has not resumed the work, the course of action to be taken to get the work completed.
- b) The course of action that should be taken in regard to the defects and the deficiencies pointed out by the CTE of CVC relating to construction work.



- c) The action to be pursued in regard to the request of M/s Saravana Construction for the <sup>2</sup>extension of time with escalation of cost, which has been originally examined by the Technical Committee and then by the Technical Adviser of RGNIYD.
- d) The reply that may be given to the pending technical audit paras of CTE.
- e) The follow-up action that may be taken regarding audit observations on the fees

of the architect, powers given to him and his performance.

**Item No.III: Conduct of Training Programme.**

The EC approved this item and observed that the Institute should organise the

training programmes very effectively.

The issue of imparting training to the representatives/nominees of the NGOs was discussed in depth and many Members felt that the NGOs should also be enabled to derive the benefit of training organised in the Institute. The EC approved that on an experimental basis, the training be extended to the representatives of the NGOs with by appropriately integrating them with the groups of the departmental functionaries, so that there would be an integrated and cohesive approach in the style of functioning of the NGOs and Government agencies in the matter of Youth Development. The EC also decided at least observed that it should be tried to collect 20% of the cost of the training from the NGO, whenever the training is extended to NGOs.

**Item No.IV: Purchase of Generator, Class- Room Furniture and Dining Tables.**

The EC approved. These items may be purchased through <sup>Pls SP rate contract /</sup> CPWD <sup>or</sup> Kendriya <sup>and</sup> Bandar <sup>respectively</sup>

**Item No.V: Purchase of Computer for giving Computer Training to Participants of the Training Programme.**

The EC was of the view that computer literacy should be imparted to the participants of the various training programmes and a suitable computer lab should be established with the required facilities. It also approved the purchase of HP computers/ ACER computers with servers at a cost not exceeding Rs.7.5 lakhs.

**Item No.VI:** The Annual Reports and the accounts for the years 1998-99, 1999-2000 and 2000-01 are submitted for approval- Annexure-B.

All the 3 Annual Reports and accounts were approved.

**Item No.VII:** Upgradation of the post of UDC-cum-Storekeeper as Senior Assistant and surrender of the post of Library Attendant.

*The EC briefly discussed the proposal, but a decision was deferred.*  
~~The EC approved the proposal.~~

**Item No.VIII:** Creation of a post of an Executive Engineer (EE) to be filled up on deputation basis from the CPWD.

The EC examined in depth the need for making available the services of an Engineer for the purpose of checking the construction work, scrutiny of bills, etc.

Instead of creating the post of EE, the EC <sup>directed</sup> ~~has approved~~ that the Director may utilise the services of a suitable retired Engineer of the CPWD or State PWD, who has served as Executive Engineer or at a higher level on payment of <sup>honorarium</sup> ~~remuneration~~.

**Item Nos.IX and X:** Decisions were already taken under Item No.II (c).

**Item No.XI:** Construction of RGNIYD Campus at Sriperumbudur - Construction of Boundary Wall.

Taking note of the imperative need to have a suitable compound wall, the EC ~~has~~ approved that the Compound Wall ~~should~~ be constructed at an estimated cost of Rs.51,31,000/- through the agency of CPWD.

**Item No.XII:** Appointment of Public Relations Agency.

Dropped.

**Item No.XIII:** Approval of the Draft Service Bye-Laws and the Draft Financial Bye-Laws.

Approved.

**Item No.XIV:** Approval of the Budget Estimates for the year 2002-03.

The Budget Estimates for 2002-03 were approved. The EC has also observed that the Budget Estimates may be revised taking into account the cost of the compound wall and the revised estimates placed in the next EC meeting.

**Item No.XV:** Constitution of the Curriculum Development Committee.

To have effective and result oriented training programmes, the Members observed that the content and the methodology of the training programmes on certain themes should be designed in a farsighted manner. In order to standardise the training input under different programmes, the EC ~~has~~ approved that a Curriculum Development Committee be constituted with the Director-RGNIYD as Chairman and the following as Members:

- |                         |   |          |
|-------------------------|---|----------|
| 1) Director             | : | Chairman |
| 2) Smt Girija Seshadri  | : | Member   |
| 3) Shri Ranjit Mukerjee | : | Member   |
| 4) Shri Bhagban Prakash | : | Member   |
| 5) Shri Prabhakaran     | : | Member   |
| 6) Shri Subramanian     | : | Member   |

The Committee shall prepare Training Modules on various themes taking into account the current requirements, practical exercises that are relevant, etc.

**Item No.XVI:** Revival of the News Letter of RGNIYD.

The EC ~~has~~ observed that there is a genuine and long felt need to circulate ~~the~~ information on the activities of the Institute, the achievements of the Ministry in regard to youth welfare schemes and decided that the News Letter, which was originally published and then discontinued, may be revived as a quarterly News Letter. The Editorial Board shall have Hon'ble Minister of State for Youth Affairs & Sports as Chairman, the Director-RGNIYD as Vice Chairman and Faculty Heads of RGNIYD as Members.

Then the meeting ended with a vote of thanks to the Chair.



Secy + V.P.